

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
APRIL 13, 2022 7:00 PM
****MINUTES****

The Hanover Township Board of Commissioners conducted public meeting on April 13, 2022 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners: Albert Bagusky, George Bowers, Joe Howanitz, William Howatt, Ronald Krushnowski, Jeffrey Lewis, George Andrejko.

ANNOUNCEMENT: Prior to tonight's meeting the Board held an Executive Session to discuss personnel items.

A. SECRETARY'S REPORT

Motion by Lewis, secc. Bowers that the Secretary's Report for the month of March 2022 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on March 16, 2022 to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

B. MANAGER'S REPORT

Motion by Lewis, secc. Bowers that the Manager's Report for the month of March 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

C. DEPARTMENT REPORTS

Motion by Lewis, secc. Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of March 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

1. MINUTES OF MEETING OF MARCH 16, 2022

Motion by Lewis, secc. Bowers that the minutes of the meeting of March 16, 2022 be accepted and filed. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. Abstain: Bagusky MOTION CARRIED

2. LIST OF BILLS

Motion by Lewis, secc. Bowers that the list of bills be approved for payment. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

3. COMMUNICATIONS

Motion by Lewis, secc. Bowers that the communications for the month of March 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

4. HIRING – TEMPORARY LABORERS

Motion by Lewis, secc. Bowers that Kyle Kowalski, Edwin Murphy, Joseph Scudder & Nicholas Havey be hired as a temporary laborer in the Public Works Department effective April 17, 2022 to May 19, 2022 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

5. HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis, secc. Bowers that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Keith Eichler Jr. & Joseph Hudak be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective April 17, 2022 to May 19, 2022 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

6. HIRING – POSITION OF PATROL OFFICER

Motion by Lewis, secc. Bowers that Cotisha Smith be appointed to the position of Patrol Officer in the Hanover Township Police Department effective April 13, 2022 at a salary as per the Collective Bargaining Agreement. There shall be a one (1) year probationary period and the appointment requires successful completion of all preplacement examinations and tests. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

7. HIRING – POSITION OF PATROL OFFICER

Motion by Lewis, secc. Bowers that Randall Yost be appointed to the position of Patrol Officer in the Hanover Township Police Department effective April 13, 2022 at a salary as per the Collective Bargaining Agreement. There shall be a one (1) year probationary period and the appointment requires successful completion of all preplacement examinations and tests. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

8. HIRING OFFER– POSITION OF PATROL OFFICER

Motion by Lewis, secc. Bowers that Benjamin Kreuzer be conditionally offered the position of Patrol Officer in the Hanover Township Police Department at a salary as per the Collective Bargaining Agreement. The conditions are dependent on the candidate providing Hanover Township with proof of: the successful completion of ACT 120 training and any other items necessary to be a police officer in Pennsylvania. Also, when employment becomes effective there shall be a one (1) year probationary period and the appointment requires successful completion of all preplacement examinations and tests. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

9. ACCEPT LETTER OF RETIREMENT

Motion by Lewis, secc. Bowers to accept the Letter of Retirement from Gary Makarczyk effective June 1, 2022. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

10. RETIREMENT & SALE OF K-9 ROK

Motion by Lewis, secc. Bowers to approve the Retirement from service of K9 Rok and the sales agreement with Michael Bogoslavski effective March 30, 2022. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

11. AUTHORIZATION TO PURCHASE A K-9

Motion by Lewis, secc. Bowers to authorize the Township Manager to purchase a K-9, for the Police Department, upon the recommendation of the Chief of Police, for an amount not to exceed \$11,000.00 and to be paid from the Community Benefit Grant. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

12. POLICE & FIRE DEPARTMENT COMMITTEE

Motion by Lewis, secc. Bowers to name

1. Albert Bagusky
2. George Bowers
3. Ronald Krushnowski

To the newly formed Police & Fire Department Committee. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

13. MULTI-PURPOSE RECREATION FACILITY COMMITTEE

Motion by Lewis, secc. Bowers to name

1. George Bowers
2. Albert Bagusky
3. George Andrejko

To the newly formed Multi-Purpose Recreation Facility Committee. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

14. AUTHORIZATION TO APPOINT LEGAL COUNSEL

Motion by Lewis, secc. Bowers to authorize the Township Manager to appoint Terrana Law P.C. as legal consultants for the Multi-Purpose Recreation Facility Committee at the proposed hourly rate of \$275.00. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

15. PENSION COMMITTEE

Motion by Lewis, secc. Bowers to name

1. Chief David M. Lewis
2. Road Supervisor Michael Yods nukis

To the Pension Committee. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

16. SURPLUS EQUIPMENT

Motion by Lewis, secc. Bowers to authorize the Township Manager to approve the disposition of the following surplus equipment: As recommended by the Chief Of Police: the sale of five (5) shotguns to current police officers in an amount of \$150.00 each and the sale or trade in of 45 caliber ammunition to offset the cost of 9-millimeter ammunition for the new firearms; As directed by the Township's insurance carrier: transfer and scrapping of the totaled Fire Police Vehicle to Ayres Towing. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

17. APPROVAL – RATIFICATION OF PURCHASE OF FIREARMS

Motion by Lewis, secc. Bowers to authorize the action of the Township Manager to purchase new 9-millimeter firearms with the trade-in of the 45 caliber firearms, as recommended by the Chief of Police, in the amount of \$10,515.40 and it be paid from the Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

18. INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Bowers to authorize the payment of Township Engineer Borton Lawson Invoices for various projects in the amount of \$16,938.55. These will be paid through various funds and grants including from the Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

19. INVOICE – BHW INSPECTIONS, LLC

Motion by Lewis, secc. Bowers to approve Invoice No. H22003 in the amount of \$48,463.25 to BHW Inspections, LLC for plan examinations on projects within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

20. INVOICE – CHANGE ORDER NO.2

Motion by Lewis, secc. Bowers to authorize, based upon the recommendation of the Township Engineer, Change Order No. 2 in the amount of \$4,421.00 to Bogent Inc. for the repair to the existing water main line, and it be paid from the Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

21. AUTHORIZATION TO ADVERTISE

Motion by Lewis, secc. Bowers to authorize the Township Secretary to advertise for the following projects:

1. Liquid Fuels Paving Project (Alta Road, portion of Main Road and Paul Revere Drive)
2. Community Development Paving Project (Clarks Crossroad)
3. Fellows Ave Trail Project
4. Inman Avenue Stormwater Line Replacement Project

On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

22. APPROVAL OF DONATION

Motion by Lewis, secc. Bowers to approve the donation of \$10,000.00 to the Hanover Area Little League for work on the fields that host hundreds of children to play summer baseball/softball and that it be paid from the Community Benefit Grant.

On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

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23. AUTHORIZATION TO PAY

Motion by Bagusky, secc. Bowers to authorize the Township Manager to pay the stormwater fee on behalf of the Greater Hanover Area Recreation Association which host hundreds of children to play soccer and it be paid from the municipal stormwater fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Andrejko. Abstain: Lewis MOTION CARRIED

24. DEED OF DEDICATION

Motion by Lewis, secc. Bowers to add to the agenda, a motion to conditionally accept the Deed of Dedication, pending the approval of the Township Engineer and Township Solicitor, and authorize execution of the O&M Agreement for Earth Conservancy Building #9 Sewer Line. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

25. SEWER LINE O&M AGREEMENT

Motion by Lewis, secc. Bowers to add to the agenda, a motion to accept the Deed of Dedication and authorize the Chairman to execute the Sewer Line O&M Agreement, pending the approval of the Township Engineer and Township Solicitor. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

ADJOURN

Motion by Lewis, secc. Bowers to adjourn the meeting. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

Jennifer Dukes, Township Secretary